

DATE: April 12, 2004

TO: CITY CLERK

FROM: Mt. Hope Lutheran Church  
Rev. Rodney H. Hanson  
9640 Montwood  
El Paso, Texas 79925

CITY CLERK DEPARTMENT  
2004 APR 12 PM 12 19

Telephone No. (915) 598-2141  
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

April 27, 2004

Item should read as follows:

Mt. Hope Lutheran Church to hold a Pentecost picnic & parade on June 12, 2004 from 9:00 a.m. to 10:00

a.m. Route: Start at San Pablo Lutheran Church 301 Schutz to Padilla Drive, proceed on Padilla Drive and

finish at Capistrano Park. Approximately 100 persons will take part. (District 6) [Rev. Rodney H.

Hanson]

SPECIAL INSTRUCTIONS:

PERMIT # 04-030

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**BUILDING PERMITS & INSPECTIONS** USE Item No. \_\_\_\_\_

☒ POLICE DEPARTMENT

☒ FIRE DEPARTMENT

☒ SUN METRO

☒ PARKS DEPARTMENT

☒ ENGINEERING/TRAFFIC

N/A TXDOT

N/A STREET DEPARTMENT

N/A CIVIC CENTER

☒ COMPLETE

**REQUEST FOR TEMPORARY USE OF  
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES**

Fees: \$15.75 One event to take place on one day.

[36010119/404123]

\$21.00 Multiple permits for two or more similar events to take place on consecutive days. **(Please note:** a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

Wt Hope Lutheran Church Ed Eckart  
(Person/Organization)

Contact Person:

Name

The Rev Rodney H Hansen

9640 Montwood El Paso TX 79925

598-2141

Street Number

City

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event:

Pentecost Picnic & Parade

(Moving)

☒ Parade

☐ Demonstration

☐ Foot Race/Walk

☐ Bike Race

☐ Other: \_\_\_\_\_

(Stationary)

☐ Block party

☐ Bazaar

☐ Festival

☐ Sidewalk Sale

☐ Other: \_\_\_\_\_

3. Date of Event:

June 12, 2004 Saturday

Total Time of Event:

from 9:00 am to 10:00 am (parade only)  
(Time) (Time)

Time in which police traffic control services will be needed:

from 9:00 am to 10:00 am

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

4/27

Map on reverse

010504-2 09/12/2009 009 29  
UPPER - AMPLIFICATION PENALTY 100% USE OF  
FUNDING NAME #19.75

4. Approximate number of participants:  
100 Persons NA Vehicles NA Animals — Other Specify: —

\*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators:

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

The parade will be the start of a  
picnic at Capistrano Park

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: NA

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

301 Shutz, south to Padilla <sup>Drive</sup> ~~Street~~, right (west)  
4 blocks to Capistrano Park where parade  
ends. (See previous page for map)

Location of assembly area, if separate or different:

301 Shutz: San Pablo Lutheran Church

### IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6<sup>th</sup> Floor, 541-4050, for more information.

8. Amplification devices to be used:      Yes X No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

Amplification devices will not be used but a  
small mariachi band will lead the parade

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6<sup>th</sup> Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

pick up and discard any  
litter

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

**RELEASE:** In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Edward E. Eckert  
Signature of Applicant

April 12, 2004  
Date

For Mt. Hope Lutheran Church  
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: MT. HOPE LUTHERAN CHURCH PENTICOST PICNIC & PARADE

\$15.75 Fee Paid: 0409904-2 04/12/2004 003 24  
\$21.00

City Council Hearing: APRIL 27, 2004

Copy to:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☒ Parks Department

☒ Engineering-Traffic Div.  
☐ Highway Department  
☐ Street Department  
☐ Civic Center

Comments:

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**PERMIT**

EVENT: MT. HOPE LUTHERAN CHURCH PENTICOST PICNIC & PARADE

LOCATION 301 SHUTZ, PADILLA DRIVE AND CAPISTRANO PARK

DATE OF EVENT: JUNE 12, 2004 FROM 9:00 A.M. TO 10:00 A.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

\_\_\_\_\_  
**R. Alan Shubert, P.E.**  
**BUILDING PERMITS & INSPECTIONS DIRECTOR**



Parade Route

301 Stutz, San Pablo  
Lutheran Church

Padilla Dr.

Capisstrano  
Park

*City of El Paso, Texas*  
*Parks and Recreation Department*  
*"The Department That Works!"*

March 30, 2004

Mount Hope Lutheran Church  
c/o Edward Eckart  
8306 Turquoise  
El Paso, Texas 79904  
755-5930

Dear Mr. Eckart,

The Parks and Recreation Department will allow Mount Hope Lutheran Church joined by other churches to use a portion of Capistrano Park, located at 8700 Padilla Drive from 8:00 AM until 4:00 PM on June 12, 2004 for a picnic. Free food and beverages will be provided. A jumping balloon provided by Star Jump will be allowed. Also, a parade sponsored by Mount Hope Lutheran Church and other churches will be allowed to end at the Capistrano Park at approximately 10:00 AM.

The conditions placed on the activity are that an amplification permit from the Building Services Department will be required if amplification is used. The use of amplification will not go beyond 7:00 PM. **No vehicle will be driven or allowed onto the park grass areas.** There shall be no exchange of money in the park. No amusement devices will be allowed in the park areas. No possession or consumption of alcoholic beverages will be allowed in the park. All trash and litter generated by this activity will be removed from the park areas and contiguous area upon departure. No restriction for the use of the park areas or streets by the public shall be imposed. No excavation or placing stakes into the ground will be allowed unless the location for such excavation or stake is approved and marked by the Department of Parks and Recreation.

If you have any questions or concerns, please me at 541-4333.

Sincerely,



Rosa Ayala  
Parks and Recreation Dept.

cc: Frank Luna

Apr. 12. 2004 3:17PM CITY OF EL PASO

No. 5040 P. 5/7

## For Office Use Only

Event: MT. HOPE LUTHERAN CHURCH PENTECOST PICNIC & PARADE\$15.75 Fee Paid: 0409904-2 04/12/2004 003 24

\$21.00

City Council Hearing: APRIL 27, 2004

Copy to:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☒ Parks Department

☒ Engineering-Traffic Div.  
☐ Highway Department  
☐ Street Department  
☐ Civic Center

Comments:

*[Signature]* LT 5905 FOR 902

PERMITEVENT: MT. HOPE LUTHERAN CHURCH PENTECOST PICNIC & PARADELOCATION 301 SHUTZ, PADILLA DRIVE AND CAPISTRANO PARKDATE OF EVENT: JUNE 12, 2004 FROM 9:00 A.M. TO 10:00 A.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR



## For Office Use Only

Event: MT. HOPE LUTHERAN CHURCH PENTECOST PICNIC & PARADE\$15.75 Fee Paid: 0409904-2 04/12/2004 003 24

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☒ Sun Metro  
☒ Parks Department

☒ Engineering-Traffic Div.  
☐ Highway Department  
☐ Street Department  
☐ Civic Center

## Comments:

*Sun Metro has no objection to the event.*

*L. Ryan 4/13/04*

## PERMIT

EVENT: MT. HOPE LUTHERAN CHURCH PENTECOST PICNIC & PARADELOCATION 301 SHUTZ, PADILLA DRIVE AND CAPISTRANO PARKDATE OF EVENT: JUNE 12, 2004 FROM 9:00 A.M. TO 10:00 A.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: MT. HOPE LUTHERAN CHURCH PENTICOST PICNIC & PARADE

\$15.75 Fee Paid: 0409904-2 04/12/2004 003 24

\$21.00

City Council Hearing: APRIL 27, 2004

Copy to:

☒ Police Department

☒ Fire Department

☒ Sun Metro

☒ Parks Department


☒ Engineering-Traffic Div.

☐ Highway Department

☐ Street Department

☐ Civic Center

Comments:



PERMIT

EVENT: MT. HOPE LUTHERAN CHURCH PENTICOST PICNIC & PARADE

LOCATION 301 SHUTZ, PADILLA DRIVE AND CAPISTRANO PARK

DATE OF EVENT: JUNE 12, 2004 FROM 9:00 A.M. TO 10:00 A.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR

## For Office Use Only

Event: MT. HOPE LUTHERAN CHURCH PENTECOST PICNIC & PARADE\$15.75 Fee Paid: 0409904-2 04/12/2004 003 24

\$21.00

City Council Hearing: APRIL 27, 2004

Copy to:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☒ Parks Department

☒ Engineering-Traffic Div.  
☐ Highway Department  
☐ Street Department  
☐ Civic Center

Comments:

Traffic Has No Objections To Proposed  
Event Traffic Control By Police Officers

CES  
4/15/04

PERMITEVENT: MT. HOPE LUTHERAN CHURCH PENTECOST PICNIC & PARADELOCATION 301 SHUTZ, PADILLA DRIVE AND CAPISTRANO PARKDATE OF EVENT: JUNE 12, 2004 FROM 9:00 A.M. TO 10:00 A.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

\_\_\_\_\_  
R. Alan Shubert, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: MT HOPE LUTHERAN CHURCH PENTICOST PICNIC & PARADE

\$15.75 ☐ Fee Paid: 0409904-2 04/12/2004 003 24  
\$21.00 ☐ Date

City Council Hearing: APRIL 20, 2004  
Date

Copy To:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☐ Parks Department

☒ Traffic & Trans. Dept.  
☒ Highway Department  
☐ Street Department

**Comments:**

The El Paso Police Department has no objections with this event.

The Department will police the event with 3 officers and 3 vehicles.

Estimated cost to city: \$375.00 Estimated cost to applicant: \$75.00

PR 04-030

**PERMIT**

EVENT MT HOPE LUTHER CHURCH PENTICOST PICNIC & PARADE

LOCATION: 301 SHUTZ, PADILLA DRIVE AND CAPISTRANO PARK

DATE OF EVENT: JUNE 12, 2004 FROM 9:00 AM TO 10:00 AM

CITY COUNCIL ACTION: ☐ Approve ☐ Disapprove ☐ Approve w/ Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

\_\_\_\_\_  
Building Permits & Inspections Director

JOE WARDY  
MAYOR



**CITY COUNCIL**

SUSAN AUSTIN  
DISTRICT NO. 1

ROBERT A. CUSHING, JR.  
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO  
DISTRICT NO. 3

JOHN COOK  
DISTRICT NO. 4

DANIEL S. POWER  
DISTRICT NO. 5

PAUL J. ESCOBAR  
DISTRICT NO. 6

VIVIAN ROJAS  
DISTRICT NO. 7

ANTHONY COBOS  
DISTRICT NO. 8

**THIS IS NOT A PERMIT**

April 19, 2004

Mt. Hope Lutheran Church  
Rev. Rodney H. Hanson  
9640 Montwood  
El Paso, Texas 79925

FROM: BUILDING PERMITS & INSPECTIONS

SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

THIS IS ONLY A RECOMMENDATION FROM BUILDING PERMITS & INSPECTIONS TO THE MAYOR AND COUNCIL, THEY WILL MAKE FINAL DETERMINATION AT THE CITY COUNCIL MEETING, APRIL 27, 2004 AT 9:00 A.M. WE RECOMMEND A REPRESENTATIVE BE PRESENT TO ANSWER ANY QUESTIONS THAT CITY COUNCIL MAY HAVE.

**REQUEST:**

Mt. Hope Lutheran Church to hold a Pentecost picnic & parade on June 12, 2004 from 9:00 a.m. to 10:00 a.m. Route: Start at San Pablo Lutheran Church 301 Schutz to Padilla Drive, proceed on Padilla Drive and finish at Capistrano Park. Approximately 100 persons will take part. (District 6) [Rev. Rodney H. Hanson] Permit No. 04-030

**RESPONSES:**

NO OBJECTIONS FROM FIRE, SUN METRO, PARKS, AND TRAFFIC/ENGINEERING. THE EL PASO POLICE DEPARTMENT HAS NO OBJECTIONS WITH THIS EVENT. THE DEPARTMENT WILL POLICE THE EVENT WITH 3 OFFICERS AND 3 VEHICLES. ESTIMATED COST TO CITY: \$375.00 ESTIMATED COST TO APPLICANT: \$75.00. THE OFFICE OF BUILDING PERMITS & INSPECTIONS RECOMMENDS APPROVAL.

A handwritten signature in black ink, appearing to read "R. Alan Shubert".

**R. ALAN SHUBERT, P.E.**  
**BUILDING PERMITS & INSPECTIONS DIRECTOR**